

# **Educational Support Personnel**

## **Employee of the Year Nomination Form**

In order to continue an environment where Campbell County School District (CCSD) Educational Support Personnel (ESP) know they will be publicly recognized for their performance which reflects the innovative, effective, and compassionate student and customer-centered focus that CCSD supports, an annual \$1,000 award will be presented to an Educational Support Personnel (ESP) Employee of the Year.

Eligibility: This award is available to ESP staff members who have a minimum of one year continuous employment with CCSD prior to nomination. The nominee must also continue to work in CCSD during the 2017-2018 school year. Nominations may be made by anyone including administrators, supervisors, staff, students, parents, and other community members.

Due Date: Nomination forms must be received by the CCSD Secretary to the Director of Public Relations no later than **5 p.m., Thursday, April 13, 2017.**

Campbell County School District  
Attention: Mary Kelley  
1000 West 8<sup>th</sup> Street, P.O. Box 3033  
Gillette, WY 82717-3033  
Or  
[mkelley@ccsd.k12.wy.us](mailto:mkelley@ccsd.k12.wy.us)

Instructions: Please complete the nomination form and describe how the nominee exhibited the traits listed below in the areas of consideration. Include specific examples.

\*Nomination Period: March 15, 2016 – April 13, 2017

**Nominee's Name:** \_\_\_\_\_

**Nominee's School or Building:** \_\_\_\_\_

**Position of Nominee:** \_\_\_\_\_

**Supervisor of Nominee:** \_\_\_\_\_

**Nominator Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Nominator Phone Number** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

